

**BYLAWS AND STANDING RULES
DALLAS-FT. WORTH METRO GOLDEN RETRIEVER CLUB, INC.
A Texas Nonprofit Corporation**

**ARTICLE I
Names and Objectives**

Section 1. Name.

The name of the Club shall be the DALLAS-FT. WORTH METRO GOLDEN RETRIEVER CLUB, INC., a Texas nonprofit corporation.

Section 2. Club Objectives.

- A. To do all that is possible to bring the natural abilities and qualities of the Golden Retriever to perfection;
- B. To urge members and breeders to accept the standard of the breed as approved by the American Kennel Club as the only standard of excellence by which the Golden Retriever shall be judged; and additionally to follow the GRCA's Code of Ethics regarding responsible breeding.
- C. To do all in its power to protect and advance the interests of the breed by encouraging sportsmanlike competition at dog shows, obedience trials, field trials, and any other American Kennel Club events for which the club is eligible under the rules and regulations of The American Kennel Club
- D. To conduct sanctioned and licensed specialty shows, obedience trials, field trials and any other American Kennel Club events for which the club is eligible under the rules and regulations of The American Kennel Club.
- E. The Dallas-Ft. Worth Metro Golden Retriever Club, Inc. is a social organization for the benefit and enjoyment of its members in furthering the health and well-being of the golden retriever.

Section 3. Not for Profit Status.

The Club shall be organized and conducted as a Texas non-profit corporation, and not be conducted or operated for profit and no part of any profits or remainder or residue from dues or donations or income to the Club shall inure to the benefit of any member or individual. The Club does not exist to promote the commercial interests of its members.

Section 4. Adoption of Bylaws.

The members of the Club shall adopt and may from time to time revise such Bylaws as may be required to carry out these objectives.

Section 5. Disclaimer.

The Bylaws and Rules of the Dallas Fort Worth Metro Golden Retriever Club, Inc. were written for the benefit of the Club and its members. While this document is intended to be comprehensive and thorough, it should be understood that not all situations, circumstances, and events can be anticipated and, therefore covered precisely. Further, it is recognized that on occasion conflicting rules or statements may inadvertently occur. Therefore, it shall be the firm policy of the Board in resolving

such conflicts to exercise its authority to interpret these rules and bylaws in keeping with the intent and purpose.

ARTICLE II Membership

Section 1. Eligibility.

All persons (a) who subscribe to the purpose of the Club, (b) who are in good standing with the American Kennel Club, (c) who are in good standing with the Golden Retriever Club of America, if a member of such organization, (d) who have indicated a willingness to serve the Club in some capacity such as committee member, steward, trophy donor, etc., (e) who shall not have been nor presently engaged in the buying and selling of dogs for resale, and (f) and who has not and does not sell puppies in litter lots, are eligible for membership. While membership is to be unrestricted as to residence, the Club's primary purpose is to be representative of breeders and exhibitors in its immediate area.

Section 2. Types of Membership.

There shall be three (3) types of members: (a) honorary members, (b) voting members, and (c) junior members. Voting members shall either be designated as a family membership or as an individual membership. Voting members remain members until their membership is terminated by resignation, expulsion or termination as set forth in these bylaws.

A. Honorary members shall be those persons recommended by either the Board of Directors or any voting member, and confirmed by unanimous vote of the membership at any regular or special meeting who are honored for their service to the club. Honorary members shall have all the rights and privileges of voting membership except for the right to vote or hold office, and the obligation to pay annual dues. Membership is perpetual so long as (a) the honorary member's membership is not terminated as set forth in these bylaws by resignation or termination, and (b) the honorary member remains eligible for membership under the provisions of these bylaws.

B. Voting members (whether family or individual) shall be those members in good standing over the age of eighteen years. Voting members are divided into two classes:

(1) Individual memberships, which retain the privilege of one (1) vote each. Persons over the age of 18 may apply for individual membership. Such membership carries one vote. An individual membership may be converted at any time to a Family membership upon written notice to the Corresponding/Membership Secretary and payment of any appropriate additional dues; and

(2) Family memberships, which retain the privilege of two (2) votes each, provided each vote is made by separate family members as designated on their membership application as the voting members for the family. Family Members must be over the age of 18 years to vote. The presence at a Club meeting of one (1) person from a family membership or from a family application shall be considered as the presence of that entire family for the purposes of attendance records-for determining trophies qualifications

Bona Fide partners may apply for family membership for themselves, which includes their other family members over the age of 10 and under the age of 18. Such membership will retain the privilege of a maximum of two votes. The names of the voting members MUST be clearly included on the application and they MUST be persons over the age of 18. Family members under the age of 18 will be accorded the status of Golden Supporters. Either of the two original voting members of a family membership (who were over the age of 18 and clearly included on the original application), may convert at any time to individual membership upon written notice to the Corresponding/Membership Secretary and payment of any appropriate additional dues.

Other Family Members who attain the age of 18 shall cease to be included in such membership on their 18th Birthday, at which time they may submit an application for either individual or family membership in their own right. Such applications shall follow normal application procedure, except that where the individual has already attended two or more meetings in the current year, the meeting requirement has been met, and their application will be voted on at the first membership meeting, at which there is a quorum, subsequent to the application.

C. Junior members shall be those members under the age of eighteen years and over the age of 10 years who have made separate application to become a Junior Member. Junior membership shall have all the rights and privileges of voting membership except for the right to hold office or vote. Junior membership will automatically convert to an individual membership upon the junior's 18th birthday, which conversion shall continue for the remainder of that fiscal year. At the termination of such fiscal year, the former junior member shall designate either a family or individual membership to the Recording Secretary and pay the applicable dues when due.

D. Family members between the ages of 10 and 18 may apply to become Junior Members in their own right at any time. Such application shall follow normal application procedures, except where the individual has already attended two or more meetings in the current year, the meeting requirement has been met, and their application voted on at the first membership meetings.

Section 3. Non Members

There shall be two classes of non-members of the Club: (a) applicants, and (b) Golden Supporters. Such non-members shall not have the privileges of membership other than to attend meetings and to receive the newsletter and other club publications.

A. Applicants are those individuals or families that apply for membership to the Club.

(1) Each applicant shall submit an application for membership via an approved Club form. The application form shall include the following provisions: (a) an agreement by the applicant to comply with Article II, Section 1 of these Bylaws, and (b) and endorsement of one (1) voting member in good standing. Accompanying the application, the prospective member shall submit an application fee for the current year as set forth in Section 4 of these Bylaws.

(2) All applications are to be filed with the Corresponding Secretary. Each application is to be read at the first meeting of the Club following its receipt. Names of applicants shall be published in the newsletter with request for member input to be submitted to the board. Said information shall be shared with membership prior to voting.

(3) Applicants are required to attend two (2) meetings OR attend one (1) meeting and work one (1) event prior to being considered for membership. Upon fulfilling this requirement, the applicant will be voted on at the next business meeting the applicant attends. A 15% quorum is required to elect the applicant to voting membership or junior membership, as may be applicable. Affirmative votes of three-fourths (3/4) of the members present and voting shall be required to elect that applicant.

(4) An application is deemed valid for twelve (12) months after it is received, but any application may be renewed for consecutive additional twelve (12) month periods by the payment by the applicant of the appropriate application fee prior to the expiration date of the application to the Corresponding Secretary/Membership Chairman.

(5) Applicants for membership who have been rejected by the Club may not reapply within six (6) months after such rejection.

B. Golden Supporters are those persons, families or entities that support the Club by the annual payment of dues or any amount in excess thereof but who are not members or applicants pursuant to these Bylaws.

Section 4. Dues.

Dues will be assessed for family, individual and junior memberships. The amount of dues will be recommended each year during the November meeting by the Board of Directors for the following fiscal year (January 1st – December 31st), and shall be approved by majority vote of the members at such meeting provided a quorum is present.

The November newsletter will state that the dues for the following year will be voted upon at the November meeting.

Dues are to be payable on the 1st day of January of each year and are due and payable to the Treasurer on or before January 1 of each year. Dues shall be deemed delinquent on February 1 of each year.

An applicant shall submit an application fee with his or her application and if such applicant is voted into membership after September 15 of any year, that applicant shall not owe dues until January of the following fiscal year. Upon acceptance as a member the application fee converts to dues for the remainder of the fiscal year.

The newsletters for November, December and January will notice annual dues requirements. The Treasurer shall send written delinquent notices by first class mail to any voting members who have not paid their annual dues by February 1 of any year.

If delinquent dues are not paid by February 1 of any year, the Treasurer will send, by first class mail, by February 15, written notice to the delinquent member that his or her membership will lapse as of

March 1, and that they may apply for a meritorious extension to the Board as set forth in Article II, Section 6 of these Bylaws.

Section 5. Members in Good Standing.

A “member in good standing” is one whose dues and other financial obligations have been paid for the current fiscal year, whose membership has not lapsed, been suspended, or terminated as provided for in these bylaws, who is not suspended from the privileges of the Club, or who has not been placed in not-in-good-standing status in accordance with these bylaws. A member whose dues remain unpaid after March 1 of any year shall not be considered in good standing until such dues are paid.

Any member who initiates legal action against the Club and/or any member(s) thereof for Club-related matters shall be deemed a member not in good standing on the date on which papers are served on the Club or member(s). Said member’s good-standing status may be restored after the court proceedings are concluded upon a vote of the membership present at a membership meeting at which a quorum is present. Affirmative votes of three-fourths (3/4) of the members present and voting at the meeting shall be required to restore the member’s good-standing status.

Section 6. Termination of Membership.

Memberships may be terminated by:

- A. Resignation. Any member in good standing may resign from the Club upon written notice to the Recording Secretary. Resignation of membership does not absolve the Individual from any financial obligation owed to the Club at the time of resignation. Upon resignation, a membership cannot be reinstated without application as a new member as provided in the bylaws.
- B. Lapsing. A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid as of March 1 of any year; however, the Board may grant an additional ninety (90) days of grace from March 1 to such delinquent members in meritorious cases upon written request and the vote by the majority vote of the Board. The Treasurer will send out written notices by March 15 of each year to each former member whose membership has lapsed. In no case may any member be entitled to vote at any Club meeting whose dues are due but unpaid as of the date of that meeting. Once lapsed, a membership cannot be reinstated without application as a new member as provided in these Bylaws.
- C. Expulsion. A membership may be terminated by expulsion as provided in Article VII of these Bylaws. Once expelled, a membership cannot be reinstated without application as a new member as provided in these Bylaws and this paragraph. Once expelled from the club, the expelled member may not re apply for membership within two (2) years of such expulsion.

**ARTICLE III
Meetings and Voting**

Section 1. Club Meetings.

Meetings of the Club shall be held within the greater Dallas - Ft. Worth area in the months of January, February, March, April, May, June, September, October, November and December, of each year, at

such hour and place as may be designated by the Board of Directors. Meetings may be held in July and August if the Board chooses. Written notice of each meeting shall be given in the official publications of the Club or by the Corresponding Secretary and shall be sent at least ten (10) days prior to the date of the meeting. The quorum for such meetings shall be fifteen percent (15%) of the members in good standing and without a quorum no official business may be conducted.

Section 2. Special Club Meetings.

Special Club meetings may be called by the President, or by a majority vote of the members of the Board who are present and voting at a regular or special meeting of the Board, or by voting members having more than 1/10th of the votes entitled to be cast at the special meeting, and shall be called by the Corresponding Secretary upon receipt of a petition signed by five (5) members of the Club who are in good standing. Such special meetings shall be held within the greater Dallas - Ft. Worth area at such place, date and hour as may be designated by the person or persons authorized herein to call such meetings. Written notice of such a meeting shall be mailed by the Corresponding Secretary and postmarked at least five (5) days and not more than fifteen (15) days prior to the date of the meeting, and said notice shall state the purpose of the meeting, and no other Club business may be transacted thereat. The quorum for such a meeting shall be fifteen percent (15%) of the members in good standing and without a quorum no official business may be conducted.

Section 3. Board Meetings.

Meetings of the Board of Directors shall be held within the greater Dallas - Ft. Worth area in the months of February, April, June, August, October and December, in each year, at such hour and place as may be designated by the Board. Written notice of each such meeting shall be sent by the President at least five (5) days prior to the date of the meeting. The quorum for such a meeting shall be a majority of the Board and without a quorum no official business may be conducted.

Section 4. Special Board Meetings.

Special meetings of the Board may be called by the President, or may be called by the Corresponding Secretary upon receipt of a written request signed by at least two (2) members of the Board. Such special meetings shall be held within the greater Dallas - Ft. Worth area at such place, date and hour as may be designated by the person authorized herein to call such a meeting. Written notice of such meeting shall be sent by the Corresponding Secretary at least five (5) days prior to the date of the meeting. Any such notice shall state the purpose of the meeting and no other business shall be transacted thereat. A quorum for such a meeting shall be a majority of the Board and without a quorum no official business may be conducted.

Section 5. Voting.

Each member in good standing shall be entitled to one (1) vote at any meeting of the Club at which he or she is present. A family membership shall be entitled to two (2) votes provided the two (2) voting members of the family, as set forth on their application, are present at such meeting (or by ballot as provided herein). Proxy voting will not be permitted at any Club meeting or election except as follows:

Election voting. Written ballots shall be utilized for each annual election of the Board of Directors except where the slate proposed by the nominating committee is uncontested. If there is more than one

candidate for any Board position as permitted by these Bylaws, the election of such candidates shall be by secret written ballot. Numbered ballots shall be prepared for the contested Board positions by the Nominating Committee and first class mailed to each voting member postmarked no later than December 1 of such year. The ballots must be returned to the Chairman of the Nominating Committee postmarked no later than January 2 of the following year. Ballots received after such deadline will not be counted. Blank ballots, ballots without numbers, or write in ballots will not be counted. Only voting members in good standing as of December 1 shall be entitled to cast a vote. The candidate who receives the majority of the ballots for a position shall be declared the winner and the results given to the Club's Corresponding Secretary. All candidates for such position shall be notified by the Corresponding Secretary of the results prior to the Club's annual banquet. The results will be announced to the membership at the Club's annual banquet and in the January newsletter. In the event of a tie, ballots will be re mailed with a notice to the membership of the closing date of such second balloting.

Section 6. Vote Required to Approve Fundamental Action.

In this Section 6, the term "fundamental action" means:

- (a) amendment to the certificate of formation;
- (b) a voluntary winding up under Chapter 11 of the Texas Business Organizations Code;
- (c) a revocation of a voluntary decision to wind up under Section 11.151 of the Texas Business Organizations Code;
- (d) a cancellation of an event such as dissolution of the Corporation which requires winding up under Section 11.152 of the Texas Business Organizations Code;
- (e) a reinstatement under Section 11.202 of the Texas Business Organizations Code;
- (f) a distribution plan under Section 22.305 of the Texas Business Organizations Code;
- (g) a plan of merger under Subchapter F of the Texas Business Organizations Code;
- (h) a sale of all or substantially all of the assets of the Club under Subchapter F of the Texas Business Organizations Code;
- (i) a plan of conversion under Subchapter F of the Texas Business Organizations Code; and
- (j) a plan of exchange under Subchapter F of the Texas Business Organizations Code.

The vote required for approval of any fundamental action shall be at least 2/3 of the voting members present and voting at any meeting at which such action is submitted for vote.

ARTICLE IV Directors and Officers

Section 1. Board of Directors.

The Board shall be comprised of the President, Vice President, Recording Secretary, Corresponding Secretary, Treasurer, and two (2) other persons, all of whom shall be voting members in good standing and all of whom shall be elected for one-year terms as provided in Article III and Article V and shall serve until their successors are elected. The office of President and Secretary shall not be held by the same person. General management of the Club's affairs shall be entrusted to the Board. Any Board Member may be removed by the procedure delineated in Article VII for bringing disciplinary action against a member.

Section 2. Officers.

The Club's officers, consisting of the President, Vice President, Recording Secretary, Corresponding Secretary and Treasurer, shall serve in their respective capacities both with regard to the Club and its meetings and the Board and its meetings.

- A. The President shall preside at all meetings of the Club and of the Board, and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these Bylaws.
- B. The Vice President shall have the duties and exercise the powers of the President in case of the President's death, absence or incapacity, and shall serve as coordinator of all programs for the meetings.
- C. The Recording Secretary shall keep a record of all meetings of the Club and of the Board and all matters of which a record shall be ordered by the Club and carry out such other duties as are prescribed in these Bylaws. The Recording Secretary shall also maintain the membership attendance records from monthly meetings and Club events.
- D. The Corresponding Secretary shall have charge of the correspondence, notify members of meetings, notify new members of their election to membership, notify officers and directors of their election to office, chair the membership committee, and carry out such other duties as are prescribed in these Bylaws.
- E. The Treasurer shall collect and receive all Monies due or belonging to the Club. He shall deposit the same in a bank designated by the Board, in the name of the Club. His books shall at all times be open to inspection of the Board and he shall report to them at every meeting the condition of the Club's finances and every item of receipt or payment not before reported and at the annual meeting he shall render an account of all monies received and expended during the previous fiscal year. The Treasurer shall be bonded in such amount, as the Board shall determine. Each quarter a Board member who is not the Treasurer shall review the books and records of the previous quarter for the Club.
- F. No member shall hold more than one office at a time.
- G. No member shall be eligible to serve more than two consecutive terms in the same Board position.

Section 3. Ethical Guidelines for Board Members.

- A. Board members shall adhere to GRCA's Code of Ethics
- B. Board members not adhering to the above guidelines shall be asked by the Board to resign.

Section 4. Vacancies.

Any vacancies occurring on the Board or among the offices during the year shall be filled until the next annual election by a majority vote of all the then members of the Board at its first regular meeting following the creation of such vacancy, or at a special board meeting called for that purpose; except that a vacancy in the office of President shall be filled automatically by the Vice President, and the resulting vacancy in the office of Vice President shall be filled by the Board.

Section 5. Eligibility for Board of Directors.

No more than no more than one (1) person from a family *or household* may be nominated to or serve at any one time on the Board of Directors. Candidates for the Board of Directors should be club members in good standing who have tenure and experience in Club matters. Preference should be given to individuals who have previously served as committee chairmen, regularly attended Club meetings and functions and who support all factions of the organization.

ARTICLE V
The Club Year, Annual Meeting, Elections

Section 1. Fiscal Year.

The Club's official year and fiscal year shall be one and the same, and shall be from January 1 through December 31 of each year.

Section 2. Annual Meeting.

The annual meeting shall be held in the month of January at which officers and directors for the ensuing year shall be installed or elected by acclamation if the slate is unopposed from among those nominated in accordance with Section 3 of this Article. They shall take office immediately upon the conclusion of the election and each retiring officer shall turn over to his successor in office all properties and records relating to that office within thirty (30) days of the annual meeting.

Section 3. Nomination.

A Nominating Committee shall be appointed by the Board by September 1 of each year. The Committee shall consist of five (5) members, only one (1) of whom may be a member of the Board. The Board shall name a chairman for the Committee.

- A. **Candidates.** No person may be a candidate in the Club election who is not eligible under Article IV, Section 4, or who has not been nominated. All officers and directors are elected for a one-year term. After first obtaining consent from the nominees, the Nominating Committee shall submit the list of candidates to the Corresponding Secretary by October 1 of each year. By October 15 of each year the Corresponding Secretary shall mail the list of candidates to each member of the Club.
- B. Additional nominations may be made at the November meeting by any member in attendance provided that the person so nominated does not decline when his name is proposed, and provided further that if the proposed candidate is not in attendance at the meeting, his proposer shall present to the Recording Secretary a written statement from the proposed candidate signifying his willingness to be a candidate. No person may be a candidate for more than one (1) position and the additional nominations, which are provided for herein, may be made only from among those members who have not accepted a nomination of the Nominating Committee.
- C. Nominations cannot be made at the annual meeting or in any manner other than as provided in this Section.

ARTICLE VI Committees

Section 1. Permanent Committees.

The Board shall establish permanent committees as described in these Bylaws or Standing Rules, to advance the work of the Club in such matters as dog shows, field events, obedience trials (including matches), trophies, annual prizes, membership, and other areas which may well be served by committees and to aid on particular projects. Such committees shall always be subject to the final authority of the Board.

Section 2. Ad Hoc Committees.

The Board may each year appoint ad hoc committees to advance the work of the Club in such matters as dog shows, field events, obedience trials (including matches), trophies, annual prizes, membership, and other areas which may well be served by committees and to aid on particular projects. Such committees shall always be subject to the final authority of the Board.

Section 3. Committee Appointment Termination.

Any committee appointment may be terminated by a majority vote of the full membership of the Board. Upon written notice to the appointee the Board may appoint successors to those persons whose service has been terminated.

ARTICLE VII Discipline

Section 1. American Kennel Club or GRCA Suspension.

Any member who is suspended from the privileges of the American Kennel Club or the Golden Retriever Club of America automatically shall be suspended from the privileges of the Club for a like period.

Section 2. Charges.

Any member may prefer charges against a member for alleged misconduct prejudicial to the best interests of the Club or the Breed. Written charges with specifications must be filed in duplicate with the Recording Secretary together with a deposit of Ten and No/100 Dollars (\$10.00), which shall be forfeited if such charges are not sustained by the Board following a hearing. The Recording Secretary shall promptly send a copy of the charges to each member of the Board, and the Board shall schedule a meeting (or may instead consider them at its next regularly scheduled Board meeting) to first vote upon whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the Club or the Breed. If the Board agrees by majority vote that the charges do not allege conduct which would be prejudicial to the best interests of the Club or the Breed, it shall refuse to entertain jurisdiction, and a notice of such shall be sent to the member preferring the charges, and the matter shall be considered closed. If the Board agrees by majority vote to entertain jurisdiction of the charge, it shall fix a date of a hearing by the Board not less than three (3) weeks nor more than six (6) weeks thereafter. The Recording Secretary shall send within five (5) days one (1) copy of the charges to the accused member and to the member preferring charges by registered or certified mail together with notice of the date of the hearing and an assurance that the defendant may personally

appear in his own defense and bring witnesses if he wishes. The Board shall reschedule the date of the hearing one (1) time if requested to do so in writing by the accused member, and one (1) time if requested to do so by the accusing member, but such rescheduled hearings must be within the time period prescribed herein. The Board shall use its best efforts to schedule a hearing at a time convenient for all parties.

Section 3. Board Hearing.

The Board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. The hearing must be attended by the member preferring charges or the charges will be considered dropped. The hearing may be attended by no other persons than the accused member, the accusing member, their witnesses, their counsel (if permitted), and the members of the Board. The Board shall have the discretion to sequester the witnesses except when their testimony is required. The Board shall make any decisions based only upon the actual evidence presented by the witnesses and the accused and the accuser. The accuser shall be required to present his or her evidence first and the accused shall have a right to be present at all times during such testimony, and the accused shall then have the right to present the accused's own evidence. The accused shall have the right to cross-examine the accuser and the accuser's witnesses. The presiding member shall have the right to limit testimony and prevent redundancy in testimony where necessary.

Section 4. Result of Hearing.

After hearing all the evidence and testimony presented by the accused and the accuser, the Board will determine by majority vote as to whether the charges should be sustained in whole or in part. At the discretion of the Board, such vote may be by secret written ballot. Should the charges be sustained, the Board may, by a majority vote of those present, decide on appropriate sanctions for the accused. Sanctions against the accused may include, but are not limited to, those listed in Article VII, Section 5. Immediately after the Board has reached its decision on the charges and sanctions, its findings shall be put in written form and filed with the Recording Secretary. The Recording Secretary shall, in turn, notify both the accused and the accuser in writing of the Board's decision and sanctions, if any, within five (5) days of the date of the hearing.

Section 5. Sanctions

If the Board votes to sustain the charges as set forth in Section 4, then the Board may impose, by majority vote, any one or more of the following sanctions on the accused:

A. Reprimand. A letter of reprimand from the Board to the accused. The letter is not to be published.

B. Requirement. A letter requiring the accused sustain from performing, or perform, an activity that was the subject of the charges. A failure to sustain from performing, or perform, such activity may subject the accused to further sanctions as set forth in the letter. This letter is not to be published.

C. Suspension. Suspension of the accused from all privileges of the Club for a period of time deemed appropriate by the Board following the date of the hearing.

D. Expulsion. The Board may recommend to the membership that the penalty be expulsion. In such case, any suspension shall not restrict the accused's right to appear before his fellow members at the

ensuing Club meeting which considers the Board's recommendation. Expulsion of a member from the Club may be accomplished only at a meeting of the Club following a Board hearing and upon the Board's recommendation as provided in Section 5C of this Article. Such proceedings may occur at a regular or special meeting of the Club to be held within sixty (60) days but not earlier than thirty (30) days after the date of the Board's recommendation of expulsion. The notice regarding the proposed vote on such expulsion shall be published in the newsletter at least ten (10) days prior to such meeting. The accused shall have the privilege of appearing in his or her own behalf, though no evidence shall be taken at this meeting. The President shall read the charges and the Board's findings and recommendations, and shall invite the accused, if present, to speak in his or her own behalf, if he or she wishes. The membership shall then vote on the proposed expulsion. A two-thirds (2/3) vote of those present and voting at the meeting shall be necessary for the expulsion. If expulsion is not then so voted, the Board's other imposed penalties, if any, shall stand.

E. Other penalties as deemed appropriate by the Board.

Section 6. Confidentiality. The charges, hearing process and sanctions shall be kept in strict confidence by all members and witnesses except when the penalty is to be expulsion and must be voted upon by the membership. Breach of this clause by any member of the club (including the accused) can be cause for charges to be brought against that member for conduct prejudicial to the best interest of the club in accordance with Article VII.

Section 7. Indebtedness.
No individual member or members may incur indebtedness on the part of the Club.

ARTICLE VIII Amendments and Standing Rules

Section 1. Amendments.
Amendments to the Bylaws may be proposed by the Board of Directors or by written petition addressed to the Corresponding Secretary and signed by twenty percent (20%) of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the Board of Directors and must be submitted to the members with recommendations of the Board by the Corresponding Secretary for a vote within three (3) months of the date when the petition was received by the Corresponding Secretary.

Section 2. Voting on Amendments.
The Bylaws may be amended by a two-thirds (2/3) vote of the members present and voting at any regular or special meeting called for the purpose, provided the proposed amendments have been included in the notice of the meeting and sent to each member at least two (2) weeks prior to the date of the meeting.

Section 3. Standing Rules
The Club may, when it deems necessary, adopt Standing Rules, which govern the continual and general operation of the Club. Such Standing Rules shall not contradict these Bylaws. Standing Rules may be adopted, suspended, amended or rescinded by majority vote of the members present and voting (provided a quorum is present) at any Club meeting after notice of proposed changes have been published in the

newsletter at least two weeks prior to the meeting. Suspending standing rules at a meeting for immediate business should follow Roberts Rules of Order.

ARTICLE IX Dissolution

Section 1. Dissolution.

The Club may be dissolved at any time by the written consent of not less than two-thirds (2/3) of the members. In the event of the dissolution of the Club other than for purposes of reorganization whether voluntary or involuntary or by operation of the law, none of the property of the Club nor any proceeds thereof nor any assets of the Club shall be distributed to any member of the Club, but after payment of the debts of the Club, its property and assets shall be given to a charitable organization for the benefit of dogs selected by the Board.

ARTICLE X Order of Business

Section 1. Membership Meetings.

At meetings of the Club, the order of business, so far as the character and nature of the meeting may permit, shall be as follows:

- Roll Call
- Reading of Minutes of Last Meeting
- Report of President
- Report of Recording Secretary
- Report of Corresponding Secretary
- Report of Treasurer
- Reports of Committees
- Installation of Officers and Board Members (at annual meeting)
- Election of New Members
- Unfinished Business
- New Business
- Adjournment

Section 2. Board Meetings.

At meetings of the Board, the order of business, unless otherwise directed by majority vote of those present, shall be as follows:

- Reading of Minutes of Last Meeting.
- Report of Recording Secretary
- Report of Corresponding Secretary
- Report of Treasurer
- Reports of Committees
- Unfinished Business
- New Business

Adjournment

ARTICLE XI
Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall be used as a guide for the Club in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any other special rules of order the Club may adopt.

MISCELLANEOUS OR
GENERAL STANDING RULES

I.

All Officers and board members-at large of the Club must be currently members of the Golden Retriever Club of America.

II.

The Club shall own a standard-size gavel, which shall be passed from President to President, with said gavel being presented to incoming President by the out-going President at the beginning of the Installation of Officers at the Awards Banquet.

III.

It is strongly recommended (although not required) that the term of committee chairmen be limited to two years. It is **recommended** that committee chairmen attend (or be represented by a designated committee member) a minimum of four (4) meetings annually. Performance event (Obedience, Field, Bench, Tracking, Field trial) committees are **recommended** to meet a minimum of two times annually and sponsor one non-regular event (fun match, training day, seminar etc.) Committee meetings shall be held within the greater Dallas-Ft. Worth metroplex area. It is recommended the time and place of such meetings shall be published in the Club's newsletter prior to the meeting date. If all Committee members concur, business may be conducted electronically. Committee Chairmen must be currently members in good standing of the Club.

STANDING RULES PERTAINING TO
COMMITTEES

I. Bylaws and Rules Committee

This Committee shall annually review the Club Bylaws and Standing Rules and propose appropriate changes or clarifications to the Board. It shall also keep a record of all Standing Rules currently in force. It shall be responsible for publication and distribution of the Bylaws and the Standing Rules. A

copy of the current Bylaws and Standing Rules shall be published and distributed to all members every (2) years.

II. Ways and Means Committee

This Committee is responsible for developing, organizing, and conducting money-making projects for the Club.

III. Bench, Obedience, Tracking, Agility and Field Committees

These Committees shall be responsible for keeping the membership informed of upcoming events and activities in each of these five (5) areas. If the Club is to hold matches, trials, retrieving tests or conformation show, that respective committee shall be involved in the preliminary planning and organization of that event.

Bench Committee Responsibilities.

1. Assist Specialty Chairman in planning and holding annual specialty. Members should volunteer as stewards, committee chairs, raffle table workers and catalog workers.
2. Other bench related events may be held, such as seminars or fun match, but are not.
3. Meet and plan activities as committee and club interest permits.
4. Recommended - Submit at least one article of interest in the area of conformation to the newsletter each year (this can be written by a bench committee person(s) or reprinted from another publication, with permission).
5. Submit to the Board by February 28 each year a written proposed list of conformation activities and committee members.
6. Submit to the Board by February 28 of each year a written budget for proposed conformation activities (estimate of specialty costs, fun match, clinics, etc.)
7. Submit monthly reports (if any) on committee activity to the Board.
8. Obtain and update the list of AKC licensed judges for Goldens, rules for shows and matches, and the standard for Goldens. Keep a current list of upcoming shows and bring it to every meeting.
9. Conduct one revenue-generating project (health clinic, bench show, seminar, fun match, etc.) annually.
10. Maintain Club wicket.
11. Committee Chairs should contact new applicants to ascertain if they would like to participate on this committee.

Obedience Committee Responsibilities.

1. Assist Specialty Chairman in planning and holding annual specialty. Members should volunteer as stewards, committee chairs, raffle table workers and catalog workers.
2. Other obedience related events may be held, such as seminars or fun matches, but are not required.
3. Meet and plan club activities as club interest permits.

4. Recommended - Submit at least one article of interest in the area of obedience to the newsletter each year (this can be written by an obedience committee person(s) or reprinted from another publication, with permission).
5. Submit to the Board by February 28th each year a written proposed list of obedience activities and committee members.
6. Submit to the Board by February 28 of each year a written budget for proposed obedience activities (fun match, clinics, etc.)
7. Submit monthly reports (if any) on committee activity to the Board.
8. Obtain and update the list of AKC licensed judges for all levels of obedience, rules for shows and fun matches. Keep a current list of upcoming shows and bring it to every meeting.
9. Conduct one revenue-generating project (obedience trial, seminar, fun match, etc.) annually.
10. Committee Chairs should contact new applicants to ascertain if they would like to participate on this committee.

Tracking and Agility Committee Responsibilities.

1. Meet and plan activities on tracking and agility as committee and club interest permit.
2. Plan and conduct one AKC licensed TD/TDX test or agility trial each year. Members should volunteer as test chair and workers, once approved by AKC.
3. Recommended - Plan at least one activity for a meeting (clinic, educational seminar, etc.)
4. Recommended - Submit at least one article of interest in the area of tracking and/or agility to the newsletter each year (this can be written by a committee person(s) or reprinted from another publication, with permission).
5. Submit to the Board by February 28 of each year a written list of proposed committee activities and committee members, and have a meeting of the committee prior to such time.
6. Submit to the Board by February 28 of each year a written budget for proposed committee activities if any (fun match, seminar, etc.).
7. Submit monthly reports (if any) on committee activity to the Board.
8. Obtain and update the list of AKC licensed judges for all levels of tracking tests and agility trials and rules for these tests or trials. Keep a current list of upcoming tracking tests and bring it to every meeting.
9. Conduct one revenue-generating project (tracking test, agility trial etc.) annually.
10. Committee Chairs should contact new applicants to ascertain if they would like to participate on this committee.

Field Committee Responsibilities.

1. Meetings are scheduled as needed.
 - Publicize dates in the newsletter in advance.
 - Emergency meetings are made by calling those on the Field Committee Roster.
 - A hunting test review meeting is held approximately 2 weeks after a hunting test, which includes a review & update of the Hunting Test Preparation Guide.
2. Recommended - Hold one AKC HUNTING TEST per year (usually on AKC reserved date)

3. Hold one GRCA WC, WCX TEST preferably in the seasons opposite to the AKC Hunting Test.
4. Recommended - Supply one regular club meeting presentation per year.
5. Recommended - Supply at least one article for the newsletter per year.
6. Other field related events may be held such as seminars or training days, but are not required.
7. Make decisions on field related activities. All decisions must be reported back to the Board preferably via meetings minutes by the field committee. DFWMGRC Board has final approval on expenses (via budget), dates and related information, but must respond in a timely manner back to the field committee of any required changes.
8. Committee Chairs should contact new applicants to ascertain if they would like to participate on this committee.

Policies

Hunting Test Preparation Guide

1. Details specifics for running a hunting test including Hunting specific policies.
 - It is updated after each hunt by the field committee to make our tests a better each time.
 - Provides a checklist to ensure nothing is overlooked.
 - It includes guidelines used for the selection of test sites.
2. **Selection of the Test Chairman**
 - Someone who is very familiar with hunting tests.
 - Someone who will attempt to attend all the field meetings for a least 6 months prior to the test and the follow-up meeting after.
 - Must be someone willing to take charge, but also someone willing to delegate tasks.
 - Chairman should be available day before the test for setup. Must be one of the first to arrive and last to leave the hunt site on the days of the tests.
 - Selected by the field committee.
3. **Hunting Test Committee**
 - Consists of members of the field committee who regularly attend field committee meetings and can be on site from beginning to end on the day of the hunt.
 - Assignments are made at the field committee meetings and by the Hunting Test Chairman with the approval of the field committee.
4. **Selection of Date for Tests**
 - Date should not conflict with GRCA National or local regional events if possible.
 - Date should not conflict with other Obedience, Conformation, or Field events if possible.
5. **Selection of Judges**
 - The club policy for selection of judges will be used for performance events.
 - Due to manpower requirements for putting on a test, we prefer not to use club members as judges for events, which have multiple tests occurring simultaneously.
 - Judge pairs must conform to AKC/GRCA guidelines for qualifications including point accumulations.
 - In the event of an emergency last minute change in judges, we may use a club member as a judge. AKC has exceptions for assigning judges in an emergency. The alternate judge is to be approved by phone call or meeting by a majority vote of the active people the field committee.
 - Local judges or judges not requiring plane fare are normally used to reduce costs. Local judges may save on motel expenses.
 - Judges should have a good reputation with the general public.
6. **Field Committee Decisions**

- Made by a majority vote of those present at the Field Committee Meeting by DFWMGRC club members.
- Emergency decisions may be made by a majority vote poll of the active field committee members. The vote can be made by phone poll, fax, Internet, etc.
- Active Field Committee Members are those who have attended at least 3 meetings and/or held a chairman position at a training day or hunting test in the last year.

7. **Budget**

- A budget is prepared for each hunt by the Hunting test chairman. After it is approved by the field committee, it is submitted to the DFWMGRC board for final approval. This must be done as one of the first steps in the Hunting test preparation.

IV. Guidelines for Selecting Judges for Licensed Events

Selection of judges for all licensed events shall be made at a Membership meeting. A quorum will not be required for the selection of judges. The Bench/Obedience judges shall be on the agenda for the May meeting. The meeting for the selection of judges for field, tracking, and agility shall be at the discretion of the respective chair. The chair is to notify the Board and the Newsletter editor one month prior to the requested meeting. The Judges' names may be submitted in writing to the appropriate committee chair and nominations will be taken from the floor.

After submission of all nominations, the voting will commence with each person voting only once in each round. It is recommended that only people participating in that venue vote. If fewer than three judges receive three or more votes, the voting will advance to a second round. The preference is to have at least three judges on the list with three or more votes. The committee chair is to contact the judges in the order of number of votes received. If none of the judges with three or more votes are available, the chair has the authority to select a judge with preference given to any judge nominated by the membership. In the event a previously assigned judge is unable to complete the assignment, the committee chair has full authority to choose the judge's replacement.

V. Membership Committee

The Corresponding Secretary shall head the membership committee. This Committee shall receive applications for membership and present them to the members for approval. It shall maintain current records of membership applications not yet approved. It shall each year compile a membership list and keep it up-to-date throughout the year. It is recommended new members be supplied with a "New Member Packet."

Responsibilities.

Club Inquiries

It is recommended:

1. Upon receiving a new application, a member of the committee will contact the applicants and inquire reasons for wishing to join club, their interests in Golden Retrievers, and their background in dogs.

2. Forward information regarding Club to all individuals who inquire. This should include a cover letter describing the Club's objectives as well as any upcoming meetings and/or events. Include latest newsletter, membership application and premium lists (when applicable).
3. Forward names and addresses of all inquiries to newsletter editor for 3 free editions. After three months, contact inquiry to determine if they are interested in becoming a member or if they would like to be discontinued from the mailing list.

Membership Applicants.

It is recommended:

1. Transmit letter to applicant indicating that membership application has been received and will be read at the next meeting. Include requirement that applicants are required to attend two (2) meetings or attend one (1) meeting and work one (1) event, the application will be voted on at the next business meeting the applicant attends to elect the applicant to voting membership or junior membership as may be applicable. Letter should also describe the Club's objectives as well as any upcoming meeting and/or events. When applicable, include latest newsletter and premium lists
2. Forward names and addresses of all applicants to newsletter editor.
3. Track date application was received, application fees paid, application presented to general membership; meetings attended, and when applicant was voted by the membership.
4. Notify new members if their election to membership.

Miscellaneous.

It is recommended:

1. Prepare and maintain current membership roster.
2. Contact any member who does not renew annual membership and encourage them to rejoin the Club. Ask for explanation as to why they are no longer interested in the DFWMGRC.
3. Transmit letters to any local party who participates in the annual specialty, obedience trial, hunting test or WC/WCX test thanking them for attending and inquiring if they are interested in joining the Club.
4. Prepare "New Member Packets" to be distributed to new members once they are voted on. This should include the following:
 - DFWMGRC Officers & Board Members
 - DFWMGRC Committee Chairmen
 - DFWMGRC Standing Committees (Description)
 - DFWMGRC Membership Roster
 - Definition of Bench, Obedience & Field Competition
 - Index to Area Conformation Classes
 - List of AKC Licensed Superintendents
 - Index to Agents
 - Index to Area Obedience Clubs and Training Schools
 - Index to Area Hunting Retriever Clubs
 - GRCA & AKC Addresses of Interest
 - GRCA Suggested Reading & Viewing List
 - GRCA Membership Application
 - AKC Certified Pedigree Order Form
 - Symbol Legend for Reading a Pedigree

- Definition of "How Dogs are Judged" in Conformation
 - DFWMGRC Bylaws and Standing Rules
 - Various articles on conformation, obedience and field work.
5. Send sympathy and get well cards to members when appropriate. Send congratulatory card to members who attain CH, OTCH, MH or UD titles.
 6. Send biannual reminder notes to members who have not attended a Club meeting or function.
 7. Submit monthly committee reports to Board of Directors.

VI. Statistics Committee

The committee shall solicit trophy submissions via the Club Newsletter for a minimum of two month's prior to the closing date identified in the Standing Rules for Trophies and Awards. This committee shall verify all wins and scores, which are submitted by members in competition for Club trophies and awards. This verification shall be done by receiving the AKC, GRCA, UKC or NAHRA official records submitted by the applicant. The Statistics Committee shall keep all records confidential and shall not discuss individual standings with the general membership. The board shall review and approve all statistics and eligibilities before submission to the trophy committee. The Statistics Committee shall notify the Trophy Committee of the statistical results as soon as they are approved by the board (also moved the sentence from the middle of the paragraph to the end).

The presence at a Club meeting of one (1) voting member from a family membership or from a family application shall be considered as the presence of that entire family for the purposes of attendance records for determining trophies. *(this has been copied from membership section, but is same wording)*

VII. Trophy Committee

This Committee shall, based on the Statistics Committee's report and the board's approval, prepare the Club's trophies and awards. For presentation at the Awards Banquet. It shall purchase appropriate plaques and individual trophies. It shall ensure that unawarded trophies are safely stored until the next awards presentation.

VIII. Hospitality Committee

This Committee shall be responsible for seeing to it that refreshments are available at Club meetings and functions when necessary. It shall also be involved in the planning of the Annual Banquet and the Holiday party.

Hospitality Committee Responsibilities.

1. Assist Specialty Chairman in planning and holding annual specialty.
2. Arrange for refreshments at each meeting when necessary.
3. Assist committees (bench, obedience and field) to provide refreshments at Club sponsored events.
4. Coordinate annual Holiday party:
 - Select date and location
 - Arrange potluck banquet
 - Coordinate attendance with host/hostess

- Organize telephone committee when necessary
- 5. Coordinate annual awards banquet:
 - Select date and location no later than September.
 - Coordinate attendance
 - Organize telephone committee when necessary
 - Organize photo contest and arrange for category prizes
- 6. Submit to the Board by February 28 of each year a written budget for proposed committee activities (estimate of specialty costs, field events, etc.).
- 7. Submit monthly reports (if any) on committee activity to the Board.

**STANDING RULES PERTAINING TO
THE NOMINATING COMMITTEE**

I.

The Board shall select a Nominating Committee by September 1 of each year in a manner of its own choice, to consist of five (5) members, with one (1) member designated as chairman. The members of the Committee should be Club members who have some tenure and considerable experience in Club matters, but no more than one (1) of the members may be a current Board member. The Corresponding Secretary shall notify the Committee members of their appointment as soon as possible and no later than September 1.

II.

The Nominating Committee shall conduct its business in as many meetings as it finds necessary to select a slate of nominees and must take its final vote at a meeting and not via a phone or mail ballot. Four (4) of the members must be present at a meeting in order for business to be conducted. Votes may be taken via email as long as all committee members are in agreement and voting correspondence is forwarded to the Board. If a Committee member is himself to be considered or voted on for candidacy, he shall be excused from the meeting while discussion or voting on his candidacy is being conducted. If the Chairman cannot attend a meeting, he shall designate an acting chairman for that meeting. Committee meetings are open only to Committee members and persons who are not members of the Committee may not attend.

III.

The Nominating Committee shall solicit from the membership names of persons who are interested in being considered to be nominees for Board positions. A member may offer his own name for consideration or may recommend other persons for consideration. The Committee may, in the course of its deliberations, contact any Club member if necessary to confirm their eligibility and interest in being nominated for a position. A member must receive at least three (3) affirmative votes of the Committee in order to become a candidate for a Board position.

IV.

After a slate of candidates has been selected, the Chairman must obtain written consent from each nominee before submitting the slate to the Corresponding Secretary. Deadlines for submission of the slate to the Corresponding Secretary and for mailing to Club members are specified in the Bylaws,

Article V, Section 3, as are other provisions for candidacy eligibility and additional nominations from the membership.

**STANDING RULES PERTAINING TO THE
TREASURY**

I.

Any expenditures over Fifty Dollars (\$50.00) which are relative to the normal conduct of a Club office or function must be approved by the Board before the funds are committed, with the exception that expenditures for mailing and publication of the Club newsletters need not be approved beforehand.

II.

Any expenditure over Fifty and No/100 Dollars (\$50.00) for special purposes not related to normal Club business must be approved by the Board before funds are committed.

III.

In any of the above cases where Board approval is needed, approval by the membership at a Club meeting will suffice instead.

IV.

The chairman or head of any Club money-making project shall supply the Treasurer with a written financial account of the project. Expenditures associated with club functions or fund raising projects must be approved by the event or committee chair prior to submission to the Treasurer for reimbursement.

V.

A consolidated, written budget shall be established by the Board no later than April 1 of each year, which shall include input from each committee for proposed activities and projected operating expenses.

VI.

The treasurer shall publish a quarterly financial report each calendar quarter in the newsletter. The treasurer shall also prepare monthly reports, which shall be available for review at each club meeting.

VII.

Once a quarter, the treasurer shall render an account of all monies received and expended during the quarter. This accounting shall be reviewed by a member of the Board of Directors. Copies of every item of receipt or payment shall be available for inspection.

**STANDING RULES PERTAINING TO
CLUB PUBLICATIONS**

I.

The Club shall publish a newsletter, labeled the Metro Golden Mailer twelve months a year. The Mailer shall contain notices of meetings and Club functions, listings of wins by member-owned Goldens, informative articles relating to the Golden Retriever, items of official Club business to include synopses of meeting minutes, and any other information the Editor deems appropriate. The minutes from each Board meeting shall be published in newsletter. The chairpersons of each DFWMGRC'S AKC or GRCA club function (specialty show, hunt test, field trial, WC WCX, tracking test, obedience or agility trials) shall send the results to the newsletter editor and the web master for publication.

II.

No advertisements for litters or stud dog services will be accepted for publication in **any** Club publications.

III.

The Editor will send a copy of the Mailer to all other Golden Retriever clubs who are also sending our Club their newsletters.

IV.

At the request of the Owner, listings of wins by member-owned Goldens may be included in the newsletter. It is the responsibility of the member-owner to notify the Editor of any wins to be published in the mailer.

V.

Subscriptions to the Club publications may be bought by non-members for the rate of Twelve Dollars (\$12.00) per year. Honorary members shall receive a complimentary subscription to Club publications.

VI.

If any of those persons designated, as Charter Members shall become inactive in the Club, he or she shall receive a complimentary subscription to the Club publications for as long as the Board deems appropriate.

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**STANDING RULES PERTAINING TO
PUBLIC INFORMATION COMMITTEE**

I.

The Club shall have a Public Information Committee whose responsibility shall pertain to educating the public about the breed, questions to ask breeders and what to look for when purchasing a Golden Retriever for their family; example – clearances on parents. The main responsibility of this committee is to educate the public.

II.

Once a month the Club shall place a 10-day classified advertisement in at least one area newspaper. The ad will list the phone numbers of the Club's public information voice mail number. Persons serving on the Public Information Committee should respond to voice mail calls in a timely manner.

III.

It is **recommended** this committee send informative packets to inquiring parties (i.e., Acquiring a Golden Retriever, "So you want to breed...", and other available information. This committee will refer callers to the Club website and the GRCA website.

IV.

This Committee shall be furnished with up-to-date club information, GRCA information, club stationery and the selection and breeding of a Golden Retriever.

STANDING RULES PERTAINING TO THE AWARD FOR GOOD SPORTSMANSHIP

Each year the Board shall solicit from the membership nominations for an annual award for Good Sportsmanship. Solicitations shall be made via the Club newsletter during the months of October and November and the award shall be presented at the Annual Banquet. The Board shall vote on the nominees at its December board meeting and shall grant the award to the nominee who obtains the most votes. Annually, the Club shall purchase and award to the approved recipient a keepsake trophy, the design of which shall be determined by the Board.

STANDING RULES TROPHIES AND AWARDS

I.

The general requirements for all trophies and annual awards, including plaques, are:

- A. The recognized Golden Retriever must be owned or co-owned by a member in good standing of the DFWMGRC. If co-owned the dog must be:
 - 1. Totally financially supported by the Club member, or
 - 2. Shown or handled to eligible points or scores by the Club member, or
 - 3. Residing with the club member on a regular basis (not temporarily) when not being actively campaigned.
- B. Only wins accomplished while the owner is a member in good standing of the Club shall be counted for any trophies. Only titles and degrees, which are completed while the owner is a member in good standing, shall entitle a dog to receive a plaque.
- C. In order to be eligible for any trophy, members must submit an application for each trophy to the Statistician by November 15. The owner shall be responsible for reporting all wins and placements in writing.

- D. **In order to be eligible to receive a title plaque, the owner must inform the Statistician in writing by December 31 of any degrees or titles earned.**
- E. A member must be in good standing* and must have attended at least four (4) Club meetings during the calendar year to be eligible to win or have a Golden Retriever owned or co-owned by him/her win a Club Trophy or receive a plaque. Working a licensed club event, a club function, being on the board, or serving on a committee may count as a meeting for a maximum of (2) meetings.
- F. For new members trophy eligibility shall begin on the date of their second meeting provided all other requirements are met and they are officially voted in by the end of the year.
- G. As new degrees become available, the Board of Directors will assign point totals for trophy requirements consistent with current degree requirements.
- H. Club trophies will be awarded based upon scores submitted by the owner/club member and verified by the Statistician. A copy of AKC records or other official records verifying the scores must be supplied by the applicant simultaneous to applying for a trophy. Scores that are not verifiable through AKC records or the show superintendent's records will not be counted.
- I. Title plaques will be awarded based on the submission of the appropriate certificates.
- J. Obedience averages shall be calculated to the 1/100th place for all trophies.
- K. Recipients of trophies are responsible for any damage or loss to the trophies while in their possession. The Board of Directors may assess the cost to repair or replace a damaged or lost trophy against the recipient, which cost shall be considered to be additional dues owed by such recipient. Recipients of trophies must return trophies to the Trophy Chairman no later than December 31 of each year, polished and in as good a condition as when presented, ordinary wear and tear excepted.
- L. Trophy year is November 1st to October 31st for qualifying for all trophies and plaques.

*Member in good standing pertains only to the trophy year in reference to payment of dues.

II.

The Club shall purchase and present memento trophies or plaques to those recipients of the Club's perpetual trophies. The memento trophies or plaques shall be presented to Club trophy recipients at the time they relinquish a perpetual trophy. Certificates shall be presented to trophy recipients at the time they relinquish an individually donated trophy.

III.

The Club shall annually present a plaque or other award to each dog, which completes requirements for any AKC, UKC, NAHRA, GRCA, USDAA or similar registry's title or degree during the calendar year.

IV.

The Club shall be responsible for all engraving on both the Club trophies and individually donated trophies.

V.

An individual wishing to donate a trophy shall submit a proposal to the Board of Directors and the Trophy Chairman (who will notify the Trophy Committee for discussion) indicating purpose, proposed criteria and projected design. After favorable board review, this prospective trophy and its requirements shall be presented to the general membership through both the newsletter and subsequent membership meeting for discussion. Final approval will be made by the Board of Directors.

After an individually donated trophy and its requirements are approved, that trophy becomes the property and responsibility of the Club. The Club is responsible for the safekeeping of such trophies when not in the hands of a trophy recipient and for insuring the trophy against loss and damages if this is deemed necessary. Requirements for trophies cannot be changed unless requested by either the donor or the Club and then approved by both.

VI.

The Trophy Committee shall determine the design of the plaque presented to club members. This design shall be submitted to the Board for final approval.

DFWMGRC CLUB TROPHIES

Top Show Golden Retriever

This perpetual trophy shall be awarded to the top-winning Golden Retriever in AKC member or licensed conformation shows. A point (per the Phillips system as used by the GRCA) shall be earned for each dog defeated, i.e., Winners Dog, Winners Bitch, Best of Winners, Best of Breed, Best of Opposite Sex, Group Placement, and Best in Show, during the for which the trophy is awarded.

Best of Opposite Sex Golden Retriever

This perpetual trophy shall be awarded to the top-winning Golden Retriever of the opposite sex to the Top Show Golden Retriever. Points shall be counted in the same manner as for the Top Show Golden Retriever.

Top Show Puppy

This perpetual trophy shall be awarded to the top-winning Golden Retriever puppy, which accumulated the greatest number of points in conformation competition up to the puppy's first birthday. Points shall be computed on the basis of one point for each time the puppy competes in an AKC member or licensed shows plus one point for each dog defeated in those shows. Points

accumulated at a specialty sweepstakes held in conjunction with National, Regional, or Local Golden Retriever events shall be included in total points towards this and opposite trophies.

Any Golden puppy whose show career spans two calendar years is eligible, at the option of the owner, to be considered for the trophy for either year, but may only win the trophy once.

Only placements achieved when the puppy is handled by the owner or a member of the immediate family may be counted. The person handling the puppy must also be a member in good standing of the club.

Best of Opposite Show Puppy

This perpetual trophy shall be awarded to the top-winning Golden Retriever puppy of the opposite sex to the Top Show Puppy. Points shall be counted in the same manner as for the Top Show Puppy and all other stipulations shall also apply.

Top Obedience Golden Retriever

This perpetual trophy shall be awarded to the Golden Retriever, which achieves the highest average score in the regular classes at AKC member or licensed obedience trials during the year for which the trophy is awarded. There must be qualifying scores submitted for a minimum of 8 trials. All qualifying scores must be used in calculating the average, except in the following: if "qualifying scores" are received from both the Open B and Utility B classes at the same trial, the owner may select which score shall be used in calculating the average.

In the event of a tie on the basis of high average scores, the tie shall be broken on the basis of total placements in the regular classes during the year. Points for placements shall be calculated as follows:

- High in Trial: 3 points in addition to placement points
- First Place: 4 points
- Second Place: 3 points
- Third Place: 2 points
- Fourth Place: 1 point

Top Field Golden Retriever

This perpetual trophy shall be awarded to the Golden Retriever, which achieves the highest number of points in field competition during the year for which the trophy is awarded. Placements not reported in the appropriate publication must be verified by the owner sending a copy of the official publication or trial results of the trial-giving club to the appropriate Club Statistician. Points may not be carried over from year to year. In addition, points earned in field may only be used if the score was a "qualifying score" for a leg on a title except in the following: Master Hunter or equivalent, or any AKC licensed field trial. This is to prohibit a dog from earning 9 Junior Hunter legs to win the trophy; only the first 4 legs/passes will count toward this trophy.

Points will be calculated as follows:

STAKES

LICENSED TRIALS

	1 st	2 nd	3 rd	4 th	JAM
Open/Amateur	50	45	40	35	25
Qualifying	30	25	20	15	10
Derby	20	15	10	7.5	

AKC	UKC/NAHRA	GRCA	LICENSED
Junior	Started	WC	2 points
Senior	Seasoned	WCX	5 points
Master	Finished		10 points

Top Agility Golden Retriever

This perpetual trophy shall be awarded to the member-owner-handler whose Golden Retriever achieves the highest total points based on the AKC Top MACH Dog formula (Double Q's x 10 + MACH points) at AKC member or licensed agility trials during the year for which the trophy is awarded. Only points earned while the dog is handled by its owner or co-owner of record shall be counted toward the trophy.

In the event of a tie on the basis of the AKC Top MACH Dog formula, the tie shall be broken on the basis of total placements during the year. Points for placements shall be calculated as follows:

- High in Trial: 3 points in addition to placement points
- First Place: 4 points
- Second Place: 3 points
- Third Place: 2 points
- Fourth Place: 1 point

Top Junior Handler

This annual trophy, to be retained by each winner, shall be awarded to the junior member or child of an adult member who acquires the most points in Junior Showmanship classes at AKC member or licensed shows during the for which the trophy is awarded. A bonus point will be added for each show in which the junior handler competes plus placement points. The points shall be calculated as follows:

	OPEN CLASS	NOVICE CLASS
First Place	5 points	2.5 points
Second Place	4 points	2 points
Third Place	2 points	1 point
Fourth Place	1 point	5 points
Participation	1 point	1 point

DONATED TROPHIES

**The CH Morninggold's April Sunshine SDHF
Show Dog Hall of Fame Trophy
(Donated by Allan and Dawn Morrill)**

This trophy honors those Golden Retrievers that have entered the GRCA Show Dog Hall of Fame during the trophy year. The only other requirement for this trophy is to be a member in good standing of the club the year the Award was earned.

**Crosswinds Bred-By-Exhibitor Trophy
(Donated by Barbara Dawson)**

This trophy will be awarded annually to the breeder/owner and dog team for participation and accomplishments from the Bred-by-Exhibitor Class. Points are awarded on the basis of dogs defeated according to the AKC records, with 1 point given for participation. A dog may be handled in the Bred-by-Exhibitor class by more than one breeder/owner, but point totals are accumulated by teams, not individual dogs or handlers.

**D/FW Novice Obedience Challenge Trophy
(Donated by Debbie Allen)**

This trophy shall be awarded annually to the Golden Retriever which is member-owned or co-owned, trained and handled, and attains the highest average score while completing its AKC CD degree, with only the first three qualifying scores to be used in computing the average. In the event of a tie, the tie will be broken on the basis of total placement: four points for a first place, three points for a second place, two points for a third place, and one point for a fourth place. Scores will be verified in the AKC records. A dog shall be eligible for the trophy in the year that its title is confirmed in the AKC records.

This trophy may be retired by the member who wins it three (3) consecutive years, provided he/she replaces it with an equivalent trophy.

All general requirements pertaining to the Club's trophies and awards will apply to this trophy.

**CH Christmas Cactus Flower, CDX, WC
Memorial Open Trophy
(Donated by Tony Jung and Sara Lynn Jung)**

This perpetual trophy honors the memory of the first member-owned Golden Retriever to be awarded an AKC CDX degree after the formation of the DFWMGRC. It shall be awarded to the member-owned and handled Golden Retriever who qualifies for the AKC CDX degree with the highest average, with only the first three (3) qualifying scores being used to calculate the average. In the event of a tie, the tie shall be broken on the basis of placement points as specified in the Club's Top Obedience trophy. Scores will be verified in the AKC records. A dog shall be eligible for the trophy in the year its title is confirmed in the AKC records.

All general requirements pertaining to the Club's trophies and awards will apply to this trophy.

**The OTCH Shadow's Mystery Star Camo UDX Utility Trophy
(Donated by Terry and Ronna Combs)**

This perpetual trophy is to honor the first member-owned Golden Retriever earning the AKC UDX title. The trophy will be awarded to the member-owned or co-owned member-handled Golden Retriever who qualifies for the AKC UD title with the highest average, with only the first three qualifying scores to be used. In the event of a tie, the tie will be broken on the basis of placement points as specified in the Club's Top Obedience trophy. Scores will be verified in the AKC records. A dog will be eligible for the trophy in the year its title is confirmed in the AKC records. All general requirements pertaining to the Club's trophies and awards will apply to this trophy.

Sharer Field Puppy Trophy

This perpetual trophy shall be awarded annually to the Golden Retriever puppy, which achieves the highest number of points in field competition prior to its first birthday and prior to the end of the calendar year in question, with exceptions as covered in the third paragraph below. Should no puppy qualify under these rules, during a particular year, the trophy shall not be awarded for that year. Any Golden Retriever puppy whose field career prior to its first birthday spans two (2) calendar years shall be eligible, at the option of the owner, to be considered for the trophy for either or both years.

All points achieved prior to a puppy turning one (1) year old and prior to the end of the trophy year in question shall be used to calculate its total in each year of its eligibility, with the exception that a puppy which wins the trophy in its first trophy year of eligibility may be considered for the trophy a second time using only those points achieved during the second trophy year of its eligibility and prior to its first birthday. All puppies that have not previously won this trophy may accumulate points from one trophy year to the next.

The reporting year for this trophy shall be November through October of the following year. Placements and titles as reported in the AKC records the year for which the trophy is awarded will be counted. Those placements or titles not reported in the above publications must be verified by the owner sending a copy of the official publication or trial results of the trial-giving club to the appropriate Club Statistician. Points will be calculated as follows:

	1st	2nd	3rd	4th	JAM
Licensed Trial Derby Stakes	30	25	20	15	10
UKC/NAHRA Started pass	2 points				
Junior Hunter leg	2 points				
Senior Hunter leg	5 points				
Working Certificate	2 points				
Working Certificate Excellent	5 points				
Participation in Puppy Stakes	.5 point (as of 1/1/2003)				
	1 point (prior to 2003)				

All of the Club's general requirements for trophies and awards shall also apply to this trophy.

**HR U-CDX Shadow of Golden Lace UD, SH, WCX
Field/Obedience Memorial Trophy
(Donated by Terry and Ronna Combs)**

This trophy is awarded annually to the Golden Retriever owned or co-owned and handled by a member of the DFWMGRC, which has demonstrated both the exceptional trainability of the Golden Retriever and its natural ability in the field. Licensed AKC or UKC obedience trials and licensed AKC, NAHRA, UKC or GRCA hunting tests will be utilized to calculate points on a trophy year basis. AKC records, marked catalogs, or similar certification information must be submitted to the satisfaction of the statistics committee.

To be eligible for this trophy, a dog must meet at least the following criteria:

1. Have earned an AKC CDX in obedience AND either a Junior Hunter title OR a WCX OR
2. Have earned an AKC CD in obedience AND a Senior Hunter title.

Dogs that have earned higher titles in field (i.e., a Master Hunter title) or that have placed or jammed in any licensed AKC field trial will automatically be considered to have met the field requirements of either criteria #1 or #2 above.

Once a dog has met the above minimum requirements, to be eligible for the trophy the dog must earn points in BOTH field and obedience competition in any trophy year. Points may not be carried over from year to year. In addition, points earned in both field and obedience may only be used if the score was a "qualifying score" for a leg on a title except in the following: Master Hunter or equivalent, Open B and Utility B, or any AKC licensed field trial. This is to prohibit a dog from earning 9 Junior Hunter legs to win the trophy; only the first 4 legs will count toward this trophy.

The dog with the highest combined points will win the trophy. In the case of a tie, the trophy will be awarded to the dog with the highest field points. If there is a tie as to field points, then the Board will consider the scores earned in obedience to determine the winner.

All of the Club's general requirements shall apply to this trophy.

POINT SCHEDULE

OBEDIENCE:

Novice Qualifying Score (1st 3 only)	2 points
Open Qualifying Score (in Open A, 1st 3 only)	3 points
Utility Qualifying Score (in Utility A, 1st 3 only)	5 points
High in Trial (each occurrence)	20 points

FIELD:	1 st	2 nd	3 rd	4 th	JAM
Open/Amateur	50	45	40	35	25
Qualifying	30	25	20	15	10
Derby	20	15	10	7	5

WC (1st time earned) 2 points

WCX (1st time earned)		5 points
JH Qualifying Score (or UKC/NAHRA equivalent)	1st 4 only	2 points each
SH Qualifying Score (or UKC/NAHRA equivalent)	1st 4 only	5 points each
MH Qualifying Score (or UKC/NAHRA equivalent)		10 points each

**CH Gold-Sun's Hurricane Cajun UD, SH, WCX
Versatility Trophy
(Donated by Terry Thornton)**

This trophy will be awarded annually to the Golden Retriever owned or co-owned by a member of the GRCA and DFWMGRC, which has demonstrated the most versatility through competition in conformation, obedience (including agility and tracking) and field during the trophy year. Conformation competition shall include licensed dog shows only. Obedience competition will include regular classes at licensed obedience trials and tracking tests and agility competition at licensed agility trials. Field competition shall include GRCA Working Certificates and Working Certificates Excellent, licensed field trials, and Hunting Retriever tests offered by a recognized Hunting Retriever Club. Agility competition shall include AKC licensed trials only

To become eligible for this trophy, a dog must demonstrate its versatility in the three areas of competition listed above by:

- A. Winning three conformation points in an AKC member or licensed conformation show, two of which were acquired at one show.
- B. Attaining a Companion Dog Degree in obedience or a tracking degree or an agility degree.
- C. Earning a Working Certificate, Junior Hunter Degree or winning points at a licensed field trial.

A dog that has met these basic requirements becomes eligible in the Gazette year it completes them and in each following trophy year that it acquires points in two of the three areas of competition. Points are earned on a yearly basis and may NOT be carried over to the next year. The trophy shall be awarded to the dog who accumulates the most points according to the point schedule listed below. In the event of a tie, the Board shall give preference to a more balanced performance and to amateur handled dogs. In the event of a tie, the Board may consider the number of dogs defeated in competition or average scores in addition to the point schedule below. For example, in the event of a tie, a dog with thirty-five (35) points (10 in breed, 15 in obedience and 10 in field) is to be placed ahead of a dog with forty (40) points (5 in breed, 30 in obedience and 5 in field). The Board will rely on the honor of potential recipients in determining amateur or professional status of the handler.

The point schedule for the trophy shall be as follows:

(Note that points are based on level of highest accomplishment, not added.)

CONFORMATION

Best in Show	50 points
Group Placement-Group 1	45 points
Group 2	40 points

Group 3	35 points
Group 4	30 points
Best of Breed	15 points
BOS	10 points
(if won by a class dog there must be competition to earn the additional point)	
Winners	AKC points
Major Reserve Winner	1 point
Minor Reserve Winner	0.5 point

AKC/UKC OBEDIENCE

High in Trial	15 points
First in Class	5 points
Second in Class	4 points
Third in Class	3 points
Fourth in Class	2 points
Qualifying Score	1 point
Tracking Degree	2 points
Tracking Dog Exc.	4 points
Variable Surface Tracking	4 points
Novice Agility	2 points
Open Agility	4 points
Agility Excellent	7 points
Master Agility	10 points

(Note: A tie is equivalent to a win.)

FIELD

STAKES

LICENSED TRIALS

	1 st	2 nd	3 rd	4 th	JAM
Open/Amateur	50	45	40	35	25
Qualifying	30	25	20	15	10
Derby	20	15	10	7	5

HUNTING RETRIEVER TEST

<u>AKC</u>	<u>UKC/NAHRA</u>	<u>LICENSED</u>
Junior	Started	2 points
Senior	Seasoned	5 points
Master	Finished	10 points

Working Certificate	2 points
Working Certificate Excellent	5 points

Points may not be carried over from year to year. In addition, points earned in both field and obedience may only be used if the score was a "qualifying score" for a leg on a title except in the following:

Master Hunter or equivalent, and Utility B, or any AKC licensed field trial. This is to prohibit a dog from earning 9 Junior Hunter legs to win the trophy; only the first 4 legs will count toward this trophy. Open B qualifying scores needed for legs on a CDX earn points as provided. However, any additional Open B legs earn points only after the UD is earned.

To obtain permanent possession of this trophy, it must be won three (3) times by the same member, not necessarily with the same dog. In the event that an eligible individual should desire to retire this trophy, he shall replace it with a comparable new trophy bearing the same requirements.

All of the Club's general requirements for trophies and awards shall also apply to this trophy.

**DFWMGRC Brood Bitch Trophy
(Donated by Terry Thornton)**

This trophy will be awarded annually to the female Golden Retriever owned or co-owned by a member of the DFWMGRC whose produce, whether one or more, together obtain the highest total number of points for AKC titles received in conformation, and AKC, UKC, GRCA titles received in obedience, tracking, and field during the trophy year, based on the point schedule below. Agility competition shall include AKC licensed trials only. The produce need not be owned by a DFWMGRC member.

Points for titles shall be earned on a yearly basis and may not be carried over. However, the produce may each obtain points for several titles in the same year. For example, a dog who obtains in one year a CD (1 point), a CDX (3 points), a WC (2 points) and a WCX (4 points) will have a total of 10 points awarded to the brood bitch for that year.

All titles and awards will be confirmed by the AKC records, or by submitting to the Club Statistician a copy of the appropriate certificates. Applicants must also submit reasonable proof to the Club Statistician that the brood bitch is the dam of each produce submitted for points.

The point schedule for the trophy will be as follows:

Champion	7 points
OTCH	7 points
FC	7 points
AFC	7 points
Master Agility Champion	7 points
CD (or UKC Equiv.)	1 point
CDX (or UKC Equiv.)	3 points
UD (or UKC Equiv.)	5 points
UDX (or UKC Equiv.)	6 points
TD	2 points
TDX	4 points
Variable Surface Tracking	4 points
Novice Agility	1 points

Open Agility	3 points
Agility Excellent	5 points
Master Agility	6 points
WC	2 points
WCX	5 points
JH (or UKC or NAHRA Equiv.)	4 points
SH (or UKC or NAHRA Equiv.)	5 points
MH (or UKC or NAHRA Equiv.)	6 points

BONUS POINTS

BIS or Best in a GRCA (Regional/National) Specialty Show	5 points
NFC or NAFC	5 points
Qualifier in the AKC Master National	5 points
Qualifier at the UKC Grand	5 points
Gaines Top Superdog	5 points

In the event of a tie, the trophy shall be awarded to the brood bitch whose produce show a more balanced performance (points in field, obedience and conformation) over one whose produce obtain points primarily in one area.

All of the Club's general requirements for trophies and awards shall also apply to this trophy.

DFWMGRC Stud Dog Trophy (Donated by Terry Thornton)

This trophy will be awarded annually to the male Golden Retriever owned or co-owned by a member of the DFWMGRC whose produce, whether one or more, together obtain the highest total number of points for AKC titles received in conformation, and AKC, UKC, GRCA titles received in obedience, tracking, and field during the trophy year, based on the point schedule below. Agility competition shall include AKC licensed trials only. The produce need not be owned by a DFWMGRC member.

Points for titles shall be earned on a yearly basis and may not be carried over. However, the get may each obtain points for several titles in the same year. For example, a dog who obtains in one year a CD (1 point), a CDX (3 points), a WC (2 points) and a WCX (4 points) will have a total of 10 points awarded to the stud dog for that year.

All titles and awards will be confirmed by the AKC records, or by submitting to the Club Statistician a copy of the appropriate certificates. Applicants must also submit reasonable proof to the Club Statistician that the stud dog is the sire of each get submitted for points.

The point schedule for the trophy will be as follows:

Champion	7 points
OTCH	7 points
FC	7 points

AFC	7 points
Master Agility Champion	7 points
CD (or UKC Equiv.)	1 point
CDX (or UKC Equiv.)	3 points
UD (or UKC Equiv.)	5 points
UDX (or UKC Equiv.)	6 points
TD	2 points
TDX	4 points
Variable Surface Tracking	4 points
Novice Agility	1 points
Open Agility	3 points
Agility Excellent	5 points
Master Agility	6 points
WC	2 points
WCX	5 points
JH (or UKC or NAHRA Equiv.)	4 points
SH (or UKC or NAHRA Equiv.)	5 points
MH (or UKC or NAHRA Equiv.)	6 points
BONUS POINTS	
BIS or Best in a GRCA (Regional/National) Specialty Show	5 points
NFC or NAFC	5 points
Qualifier in the AKC Master National	5 points
Qualifier at the UKC Grand	5 points
Gaines Top Superdog	5 points

In the event of a tie, the trophy shall be awarded to the stud dog whose get show a more balanced performance (points in field, obedience and conformation) over one whose get obtain points primarily in one area.

The annual period for this trophy shall be titles reported in the January through December issues of the AKC Gazette and the Retriever Field Trial News of the year for which the trophy is awarded.

All of the Club's general requirements for trophies and awards shall also apply to this trophy.

CH Jungold's Fleetwood Fantasia CD, WC
Versatility Breeders Trophy
(Donated by Tony Jung and Sara Lynn Jung)**

This trophy will be awarded annually to the breeder, who is a member of the GRCA and DFWMGRC, of the Golden Retriever, which accumulated the most points in competition in conformation, obedience, and field during the trophy year. Conformation competition shall include AKC member or licensed dog shows only. Obedience competition shall include regular classes at licensed obedience trials and tracking tests. Field competition shall include

GRCA Working Certificates and Working Certificates Excellent, licensed and sanctioned field trials and Hunting Retriever Tests offered by a recognized Hunting Retriever Club.

To be eligible for this trophy, a breeder must have bred a dog who has (i) won three (3) conformation points, two (2) of which were acquired at one show; (ii) attained a CD in obedience or a tracking title; and (iii) attained a WC, Junior Hunter title or points won at a licensed field trial. Once a dog has met these qualifications, its breeder is eligible in the year during which it completed them and in each year following that it acquires points in two (2) of the three (3) areas of competition.

The Board of Directors of the DFWMGRC shall determine the winner of this trophy from the list of eligible breeders provided by the statistician. The list shall include breeders of dogs who have met the above qualifications but said dogs need not necessarily be owned or co-owned by a DFWMGRC member. In making its decision, the Board shall give preference to a more balanced performance and to a dog owned by a DFWMGRC member.

The annual period for this trophy and the point scale shall be the same as for the Club's donated versatility trophy.

All of the Club's general requirements for trophies and awards shall apply to this trophy.

**U-CD Deblen's Montana Dreamin' UD MH WCX MEMORIAL TROPHY
(Donated by John and Janet Frick)**

Purpose: To honor the Junior Handler (Under 16) who participates in performance events

Requirements: To earn points towards the trophy, the Junior Handler must earn a qualifying score/pass in a Performance Event (Obedience, Field, Tracking, Agility) at a licensed event by such organizations as AKC, GRCA, UKC, NAHRA where adults are also competing. The dog used does not have to be owned by the Junior and may already have the titles in question. This trophy is to honor the work a Junior puts into showing the dog, not the dog itself.

Points are awarded for each leg/pass as follows:

Beginning level (CD,JH,TD,NA etc.) 1 point

Intermediate Level (SH,CDX,OA WCX, TDX etc.) 2 points

Upper level (MH,UD, VST etc.) 3 points

In case of a tie, the trophy shall go to the Junior who has documented hours as a volunteer with his/her dog at a nursing home, hospital, school etc. Documentation shall consist of a letter from that organization stating how many hours were volunteered.